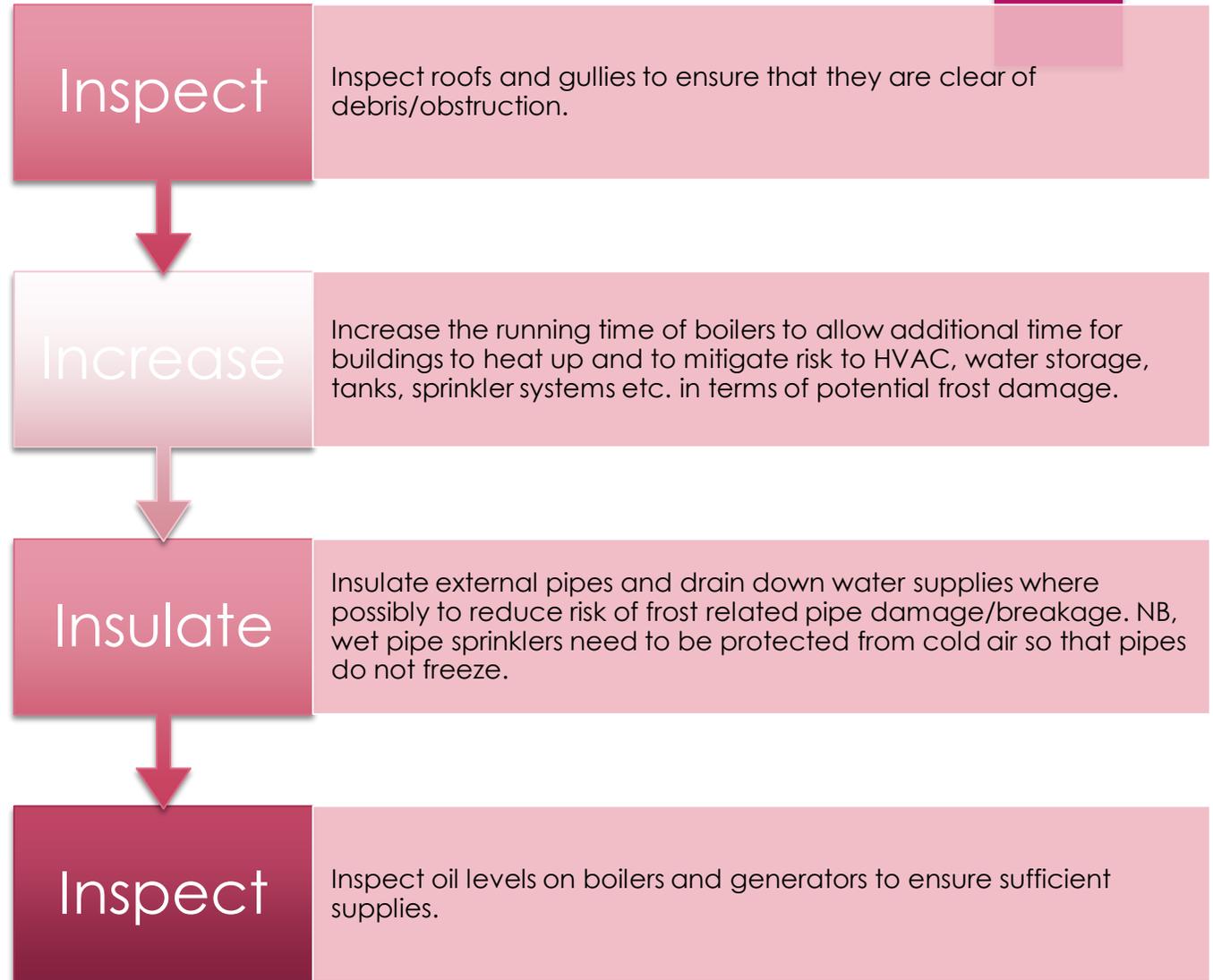




Prepare your property for severe cold

SOME USEFUL ADVICE FROM
CHARTERED PROPERTY &
FACILITIES MANAGERS

**Safety First –
ensuring the
safety of
occupants,
contractors
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Test back up power systems
and emergency life safety
systems to ensure that they are
working correctly.



Plan and agree salting/gritting
of access routes to and from
buildings and within carparks if
required, ensure adequate
stock on site and allow
adequate time to complete
the works.

**Safety First –
ensuring the
safety of
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1

Plan for clearing of snow accumulations from roofs or overhangs in the event of large accumulations.

2

Ensure signage is on hand to warn of ice/potential slips and designate routes as required to minimize risks of walking on untreated areas.

3

Provide additional matting inside doorways to allow walk off area /drying areas before entering the buildings.



SOCIETY OF
**CHARTERED
SURVEYORS**
IRELAND

Items to consider for Property & Facilities Managers in terms of the workplace;

Ensure	Ensure a clear communication plan is in place to notify stakeholders of the steps being taken to ensure Safety First.
Consider	Consider how alternative work practices could minimise disruption eg working from home and how you can notify the business, visitors, contractors in advance.
Consider	Consider who will be on site and what they can do to ensure business continuity in the event of disruption assuming that it is safe for them to make their way to site.

Items to consider for Property & Facilities Managers in terms of the workplace;

- ▶ Ensure the business has up-to-date employee contact details and an agreed escalation plan for employees and contractors alike.
- ▶ Ensure that management responsibility is clearly assigned for planning, making preparations and taking decisions.



Useful information

- ▶ **Useful links;**
- ▶ www.met.ie
- ▶ www.winterready.ie